

## Target One – Assessment and Accountability

Valhalla High School will form a permanent Assessment Committee by Fall 2002 to:

- identify target needs, collect and analyze data, and recommend changes to the instructional program
- design and implement a protocol to analyze individual course assessment data, modifying standards-based instructional delivery
- design an instrument that reviews the effectiveness of the ESLRs and suggests changes
- review data on a semi-annual basis, as data becomes available, and participates in or prepares staff development activities

Specific Steps	Timeline	Responsibility for Task	Progress Assessment	Monitoring and Reporting	Resources Needed
1. Form site Assessment Committee to identify, collect, and analyze data and make recommendations for implementing changes in instruction	Fall 2002	PTSA Team Leaders Self-study Coordinator Principal District Assessment	Formation of committee with representation from stakeholders	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings</li> <li>▪ Minutes</li> </ul>	Meeting Time
2. Reevaluate and reform schoolwide assessment objectives; identify target group based on analysis of disaggregated data	Fall 2002	Team Leaders Assessment Committee Members Self-study Coordinator Principal District Assessment	Formation of schoolwide assessment objectives and plan of action; student population identified from disaggregated CAHSEE, SAT9/CAT6, and district geometry assessment data	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings</li> <li>▪ Minutes</li> <li>▪ Action Plan Recommendations</li> </ul>	Meeting Time
3. Report preliminary process and progress to stakeholders	December 2002 March 2003	Assessment Committee Members Self-study Coordinator	Present to stakeholders an ongoing report of committee actions and recommendations	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings, Staff Meetings</li> <li>▪ Reports</li> </ul>	Staff Development Days
4. Develop and implement plan of action responding to Assessment Committee recommendations	Spring 2003	Teaching Staff Home Groups Team Leaders	Develop and implement plan of action that will accomplish committee recommendations in individual classrooms	<ul style="list-style-type: none"> <li>▪ Detailed assessment action plan from each home group</li> </ul>	Meeting Time Release Time
5. Assessment Committee designs protocol to analyze individual course assessments in order to modify standards-based instruction	Spring 2003	Assessment Committee Members Self-study Coordinator Principal District Assessment	Meetings with mutually agreed upon agendas; formation of assessment protocol	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings</li> <li>▪ Agendas, Minutes</li> <li>▪ Assessment Protocol</li> </ul>	Meeting Time

Specific Steps	Timeline	Responsibility for Task	Progress Assessment	Monitoring and Reporting	Resources Needed
6. Assessment Committee analyzes data and designs protocol to assess ESLR achievement	Spring 2003	Webmaster Assessment Committee Members Self-study Coordinator Principal	Meetings with mutually agreed upon agendas; formation of protocol and/or survey to assess ESLR achievement	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings</li> <li>▪ Agendas, Minutes</li> <li>▪ Assessment Protocol</li> <li>▪ Webpage design</li> </ul>	Meeting Time
7. Plan and implement individual course assessment protocol recommendations of Assessment Committee	September 2003	Teaching Staff Home Groups Team Leaders	Modify instruction to reflect recommendations; implement differentiation and other strategies	<ul style="list-style-type: none"> <li>▪ Detailed implementation plan from each home group</li> </ul>	Meeting Time Release Time
8. Implement instrument to evaluate achievement of ESLRs	September 2003	Teaching Staff Home Groups Team Leaders	Collection of data based on formulated instrument	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings</li> <li>▪ Reports</li> </ul>	Duplicating
9. Permanent reevaluation of data and recommendations by Assessment Committee to modify instruction with respect to standards, ESLRs, and graduation requirements	Semi-annually beginning Fall 2003	Home Groups Team Leaders Assessment Committee Members Self-study Coordinator Principal District Assessment	Semi-annual evaluation of external and internal assessments and further recommendations, or confirmation, of modified instruction	<ul style="list-style-type: none"> <li>▪ Report to stakeholders through PTSA, School Site Council, Team Leaders, Advisory Meetings</li> <li>▪ Minutes</li> <li>▪ Agendas</li> <li>▪ Reports</li> </ul>	Meeting Time Release Time Duplicating